



ACADIA

UNIVERSITY

Archivist, Esther Clark Wright Archives **(Half-time 4-month Contractually Limited Term position starting on August 1, 2019)**

The **Esther Clark Wright Archives** is seeking an Archivist to provide information services and perform collections work during the permanent Archivist's sabbatical leave. Information services are provided by e-mail, by telephone, and in person at the Kirkconnell Room reference desk. Collections work includes acquiring archival material received at the Kirkconnell Room reference desk, processing archival fonds, and advising on digital content.

Archivists at Acadia are primarily responsible for mobilizing knowledge through the preservation of archival records, the provision of access to those records, teaching information literacy, delivering information services, and managing the development of the archival collection. As faculty members, archivists are expected to participate in scholarly activities (e.g. research, conferences) as well as service to the university and the profession.

Setting

The University

Located in the picturesque, university town of Wolfville, Nova Scotia, Acadia University provides excellent, innovative academic programs and outstanding student life activities and has been recognized as one of Canada's premier undergraduate universities. The mission of Acadia University is to provide a personalized and rigorous liberal education; promote a robust and respectful scholarly community; and inspire a diversity of students to become critical thinkers, lifelong learners, engaged citizens, and responsible global leaders.

The Archives

Located at the heart of the campus in the Vaughan Memorial Library, the Esther Clark Wright Archives holds three distinct groups of archival fonds and collections:

1. Archives of Acadia University and its affiliates, which consists of records supporting the mission of the University that were created, received, used, or maintained by members of the University community during activities and undertaken on behalf of, or during employment duties to, the University;
2. Archives of the Annapolis Valley/Minas Basin area, which consists of records created, received, used, or maintained by members and organizations of communities between Digby and Windsor, NS. The Esther Clark Wright Archives fully participates in the Council of Nova Scotia Archives' Cooperative Acquisitions Strategy.
3. Atlantic Baptist Archives, which preserves archival records for the Baptist churches in Atlantic Canada.

The Esther Clark Wright Archives is also home to a rich and diverse group of Special Collections. These 24 non-circulating collections contain a wide range of library materials which, by virtue of their rarity, physical form, content, or depth of subject coverage, are distinguished from the general stacks of the Library.

Qualifications:

- Master's Degree in Archival Science from an ALA-accredited program (or equivalent)
- flexibility in adapting academic qualifications and professional work experience to the Acadia environment
- academic qualifications and/or professional work experience in archives would be assets
- strong analytical, communication and interpersonal skills
- a strong service orientation with a commitment to working with faculty and students
- a creative approach to teaching and problem-solving
- the ability to work independently within the context of a collaborative environment

Interested applicants should send a letter of application, curriculum vitae, and the names and addresses of three referees to Erin Patterson, Chair of the Library Selection Committee, Vaughan Memorial Library, Acadia University, Wolfville, NS, B4P 2R6, Fax: (902) 585-1094, Email: erin.patterson@acadiu.ca

This position is part of the Acadia University Faculty Association (AUFA) Bargaining Unit and will be filled as a 4.5-month Contractually Limited Term appointment at the rank of Librarian I pro-rated for 4.5 months half-time.

Applications must be received no later than 5pm (ADT) on June 24, 2019. Review of applications will begin shortly thereafter and continue until the position is filled. Only those applicants selected for interviews will be contacted.

The University invites applications from all qualified individuals; however, Canadians and permanent residents will be given priority. Acadia University is committed to employment equity and values a diverse and inclusive workplace. We therefore invite applications from Aboriginal people, African Nova Scotians, persons with disabilities, visible minorities, and women, as well as persons of any sexual orientation or gender identity. Consistent with the principles of employment equity, the primary criterion for appointment to a position is academic and professional excellence. Candidates who are a member of one of the afore-mentioned groups, and who wish to have the application considered as such, should complete the [Employment Equity Voluntary Self-Identification Form](#) as part of their application package.