



## Call for Nominations 2021 Acadia Alumni Outstanding University Service Award

The purpose of the *Acadia Alumni Outstanding University Service Award* is to recognize a staff member who has had a significant positive impact on Acadia, its students and/or its alumni. It is an expression of the Alumni Association's appreciation for an outstanding staff member who has contributed above and beyond job requirements to ensure that Acadia provides an environment that encourages academic, athletic, cultural, organizational and social development. The ideal candidate would be one who demonstrates a dedication to the goals of the university. This person, while being proficient in job duties, would exemplify the Acadia spirit both at work and extra-curricular Acadia activities. Of greatest importance is the person's ability to foster an environment in which students and/or members of the Acadia community thrive.

Nominations must be submitted by **April 30, 2021** for consideration for the 2021 award. The award will be presented to the recipient at the Summer Assembly.

### Guidelines for Nominations

If you know a worthy candidate you would like to nominate for this award, please submit the following to Melanie Jackson at [melanie.jackson@acadiau.ca](mailto:melanie.jackson@acadiau.ca) or by mail to Melanie Jackson, Alumni Hall, 512 Main Street, Wolfville, NS B4P 2R6:

1. A completed copy of this nomination form.
2. A brief summary or letter describing the nominee's contributions and your reasons for nominating the candidate.
3. A minimum of one (1) additional reference letter supporting this nomination (maximum five letters of reference).
4. Any additional supporting documentation you would like included for consideration by the selection committee (e.g. copies of relevant articles that illustrate the nominee's achievements and service).

**2021 Acadia Alumni Outstanding University Service Award – Nomination Form**

**Nominee Information:**

Full Name: \_\_\_\_\_

Current Position/Occupation: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Acadia Degree(s): If applicable \_\_\_\_\_

Class Year(s): If applicable \_\_\_\_\_

**Nominator Information:**

Full Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Notes:**

- 1) *Candidates must be a former or current full-time, part-time or contract employee of Acadia University, the Acadia Students' Union or a third-party provider to the Acadia University community.*
- 2) *Current members of faculty, the Acadia Alumni Board of Directors, the Acadia Board of Governors or Senior Administration are not eligible to receive this award.*
- 3) *Individuals who are currently an elected member of federal, provincial or municipal government are not eligible to stand as an award nominee.*
- 4) *To avoid disappointment and to respect the privacy of those consulted, the selection committee keeps nominations confidential, and we ask that nominators do the same.*

**Nomination Deadline: April 30, 2021**

Please send completed nomination packages to Melanie Jackson at [melanie.jackson@acadiau.ca](mailto:melanie.jackson@acadiau.ca) or by mail to Alumni Hall, 512 Main Street, Wolfville, NS B4P 2R6.

For more information, email [melanie.jackson@acadiau.ca](mailto:melanie.jackson@acadiau.ca) or call 902-585-1930.