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| Responsible Unit: | Research Office |
| Last Review/Updated: | June 2025 |
| Approving Sector Head: | Director of Research Grants and Programs |
| Policy: | Grant Submission Deadline Policy |

Research, Innovation, and Graduate Studies (RIGS) can support your research projects, from the beginning at the conceptual stage, through to the submission of grant and funding applications. Faculty are encouraged to contact the Research Office (researchoffice@acadiau.ca) as early as possible to discuss what is required to avoid delays with applications and agreements.

1.0 Comprehensive Application Review and Submission

For research staff to provide feedback on your grant application and meet administrative requirements, applications must be submitted **two weeks** prior to funding agency deadlines.

2.0 Basic Submission

For all applications to be submitted to granting agencies, they must be submitted **24 hours** prior to the deadline. Please note that these applications will not be reviewed by staff or receive any contextual edits.

3.0 Additional Questions

For additional questions regarding application procedures, please contact researchoffice@acadiau.ca.