

Buying a Permit Using Hotspot App:

Download the HotSpot app on your smartphone from the [App Store](#) or [GooglePlay](#).

1. Open the app.
2. Press Get Started.
3. Enter your details.
4. Type your full name and press Next.
5. Type your email address and press Next.
6. Enter a password and press Next. A code is texted to your phone.
7. Enter the code and press Next.
8. Select your province.
9. Select your city.
10. Select Parking as your user preference and press Next.

Add a payment method:

1. Press the menu icon (top left).
2. Press Manage My Account.
3. Press Add/Manage Funds.
4. To add a credit card, press Add Card and follow the instructions to add a card.
5. If you have more than one credit card, you can select Default for the card you want to use.
6. To remove a credit card, press Remove under the tile for the card you want removed.

Add your vehicle:

7. Click Add Vehicle.
8. Enter your car's details and press Add Vehicle.
9. Verify that you entered your plate correctly and press Yes.

Sign Up for Hotspot Online:

Go to htsp.ca and select Login (top right corner)

1. Under the "Sign In" button find the "Click Here" text beside "New Parker?"
2. Fill out the required information to create your account.
3. Login to your account.

Add a Payment Method:

4. Go to the wallet tab:
 - Under billing options click: "add Payment Option".
 - Enter your card information and click Save.

Add a vehicle:

5. Go to the vehicles tab:
6. Enter your vehicle information.
7. Click Save Vehicle when done.