

## MINUTES

University Joint Occupational Health and Safety Committee Meeting  
Alumni Board Room, Fountain Commons  
Wednesday October 14th, 2015  
10:00 – 11:30 a.m.

**Present:** Sue Conlan, Instructor, Nutrition, AUFA Rep  
Garry McIver, Coordinator, Purchasing Services, Bus Office, Administration Rep  
Ann Myers, Cataloguing, Vaughan Memorial Library, SEIU Rep  
Marcel Falkenham, Director of Facilities  
Judy Noel Walsh, Manager, Scholarships and Financial Assistance, AUPAT Rep  
James Sanford, Senior Director, Student Affairs, Administration Rep  
Greg Deveau, Manager, Technology Consulting, Tech Services, AUPAT Rep  
Jay Rees, Occupational Health and Safety Officer, Sodexo  
Rosie Hare, Executive Assistant, Office of VP Administration and Finance

**Regrets:** Derek Parker, General Manager, Physical Plant  
Patrick Difford, Operations Manager, Safety and Security  
Eveline DeSchiffart, Executive Assistant, Acadia Divinity College  
Teri Gullon, Instructor, Chemistry, AUFA Rep  
Matthew Guy, Manager, Residence Life  
Eden Jordan, Safety and Security

### 1. Call to Order:

The meeting was called to order by Sue Conlan at 10.06 a.m. Sue noted that there was quorum at that time.

### 2. Approval of Minutes of September 16th, 2015. Moved by Greg, seconded by Garry. Approved.

### 3. Approval of the Agenda.

### 4. Business arising from previous minutes:

- Update on additional Admin rep to attend JOHSC: A number of possible names were put forward.

**ACTION:** It was agreed that Garry McIver would speak again to Darrell Youden about the possibility of an additional member on the JOHSC committee to be named by the Administration.

### 5. New Business

There was no new business.

Marcel noted that renovations to both the Alumni Hall and Patterson Hall were now in the final stages. A final inspection had been carried out on Patterson recently.

Marcel noted that it was not yet known whether the Stevens High Performance Centre would go ahead in time to be ready before the end of the year, since this would mean breaking the ground right after the Homecoming weekend.

Sue reported that the Emergency First Aid course had been successfully held on Tuesday October 13<sup>th</sup>, 2015 and that there were about 40 participants. Sue had requested feedback to determine the breakdown of who attended. Sodexo sent 10 of their employees and there were also four employees from the Vaughan Library. Sue stated that Chartwell's had also been keen to send employees but that the course was at capacity before they asked. A second course would be put on in the spring of 2016.

Marcel informed the committee that the dwelling 503/505 Main Street was being demolished and that the piece of ground would be seeded or have sod applied. Marcel had gone through the process of communicating to nearby residents and letting them know that there would be noise for a couple of days.

## **6. Summary of Incidents**

Marcel reported that a student in the Kinesiology Lab fainted recently and that since that event the temperatures in the labs had been adjusted and that the cooling system was now working.

Marcel noted that there had continued to be problems of near misses and a slip and fall on the concrete pathway outside the Gymnasium. A new surface of sand and a sealer had not worked. Marcel stated that Dexter's Construction had now done a mechanical grind of the whole surface and he felt that it would now be very difficult to slip.

James commented that he had received a call from Ann Swain at the Acadia Health Centre to point out that they had seen three cases of pneumonia on the football team. They were recommending that a thorough cleaning of the men's dressing rooms take place.

James also stated that flu shots would be starting next week in the clinic. JOHSC members felt that this could be a good opportunity to make an announcement from the JOHSC and take the opportunity to list the current members of the committee.

## **7. Summary of Actions and Results Timetable arising from this meeting:**

**ACTION:** It was agreed that Garry McIver would speak again to Darrell Youden about the possibility of an additional member on the JOHSC committee to be named by the Administration.

## 8. Schedule Upcoming Meetings

The November meeting will be held on Wednesday 18<sup>th</sup> November, 2015 from 10:00 – 11:30 a.m. The meeting will be held in the KCIC Seminar Room.

A meeting request invitation will be sent with the minutes.

There being no further business, the meeting was adjourned at 10:35 a.m.

\_\_\_\_\_  
Garry Mclver, Co-Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sue Conlan, Co-Chair

\_\_\_\_\_  
Date