JOHSC Minutes

Nov 15, 2017 09:30-10:30

Divinity College Boardroom

Present: Ann Myers, Co-Chair

Nadine Wilson, Safety & Security

Chad Schrader, OH&S Coordinator, Safety & Security

Suzanne Stewart, SEIU

Judy Noel-Walsh, AUPAT

Laura Miller, Chartwells

Derek Parker, Physical Plant

Teri Gullon, AUFA

Sue Conlan, AUFA

Eveline DeSchiffart, Divinity College

Regrets: James Sanford, Co Chair

Richard Johnson, Athletics

Marcel Falkenham, Facilities

Garry McIver, AUPAT

Greg Deveau, AUPAT

1. Called to Order 9:36
2. Past minutes could not be approved as there was no quorum
3. Approval of agenda
4. Business Arising

AUFA Representative. James was not in attendance so could not confirm Brian Wilsons interest in being the Alternate AUFA Rep to replace Sue when on sabbatical.

Propane Tanks. Chad reported that he and Marcel had met to discuss costs for a security camera at Wheelock to cover the propane tanks. The original quote received was quite high for a static camera. A second quote was given that was reasonable. Marcel, Chartwells and OHS will split the cost of the equipment and installation. Tony Sheffield, electrican is preparing a quote for this install. Laura reported that Chartwells have concerns around the security in the parking lot and have money available to get cameras that will cover the entire area; such as a pan tilt zoom.

Sharepoint. James and Greg both absent. Will follow up with this at next scheduled meeting.

Membership. Judy reported that she and James had a conversation about a new AUPAT rep for JOHSC but nothing confirmed yet. AUPAT group to meet to nominate two new representatives. In the meantime, Judy and Greg will remain on the Committee.

Sharps. Patrick and James absent. Did not get together since last meeting. Will take a look at the policies other Universities have in place; such as Dalhousie, St FX and UNB. It is suggested that the Medical Centre be the centralized area for this and a policy drafted outlining the requirements. James and Patrick need to follow up and propose policy.

Ergonomic Assessments – Kelsey Brumm, New Ergonomics Consultant, was scheduled to meet with Chad to complete assessment needs for several departments; however, the meeting was postponed. Another will be scheduled.

New Business.

First Aid. The second 2-day Standard First Aid Course is currently taking place on Campus. Of 25 available spaces; 12 Acadia employees are in attendance, 2 Chartwells employees in attendance. There seems to be an issue with commitment of staff to attend once signed up.

Chad suggested offering a 1 day emergency course in February during Reading Week. It was also suggested that rather than allowing individuals to register, the commitment should come from the head of the departments. Each Department allowing one or two staff to sign up. Will meet with Patrick to confirm this.

Planned Power Outage. Scheduled for November 11th in order to complete work on the back up line which was not functional. Acadia has a power sub station with ½ power lines running under ground and ½ running above. There is a main feeder line and a back up line. Currently the Campus is only running on the main line and there is no alternative. If this were to go fail, all buildings on campus would be affected. This is why the work was being done. Power was back on by 7:30 pm. However, in the middle of the work; crews (to include Nova Scotia Power, Black & Mac and Physical Plant) they discovered a toonie size hole in the main feeder line so this had to be fixed ASAP. The back up line will have to be done at another time where a planned outage can occur with the least amount of impact on campus. Scheduled for Christmas break. More planned outages and upgrades planned for future.

Fire Marshall. The fire marshall scheduled a meeting for January 10 2018 to inspect the Student Union Building to ensure the ASU is in compliance with Code. Chad to work with Ian Morrison.

Incident Reports

Pest infestation at Student Resource Centre – Physical Plant has patched up holes and Ecolab sealed outside perimeter and will be dealing with the rodents

Cut finger on broken beaker in Chemistry. First Aid applied.

Fall at 24 Highland. New stairs with railings and cement pad built and now to code.

Pathway between Eaton House and Roy Jodrey. Slip hazard due to heavy rain washing out gravel. Area cleaned up and levelled out.

While conducting a fire drill at Wheelock was brought to Chads attention that one of the taps would not turn off and scalding hot water was dripping out. Reported to Physical Plant and it was fixed.

Raised grate at Emmerson east exit. Slip and Fall hazard. Physical Plant repaired

Rolled ankle outside of Wheelock along Horton Avenue. Exact location of fall not reported but an area that looked uneven was repaired.

Leaves covering stairs at KCIC were cleaned up.

Ambulance incident at Atom A (Minor hockey). Player was crossed checked into boards. Transported to hospital via Ambulance. Hockey Coach is requesting that there be a backboard on site; Chad and Rich Johnston met and feel it is a risk to Acadia and to potential injured parties to have people who are not are properly trained to move an injured person or use a backboard. Best to wait for emergency services personnel.

Summary of Actions

James and Patrick meet to review policies around sharps

James to follow up with Brian Wilson as AUFA JOHSC rep alternate

Patrick and Marcel to review quotes for cameras

James to talk to Greg about sharepoint

AUPAT rep to replace Greg and Judy

Adjourned 10:29 a.m.

Next meeting TBD. Where the last 2 meetings have been without quorum, Ann to discuss with James