

ACADIA UNIVERSITY JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE

Minutes

Meeting July 18, 2020 – 1:30-2:30 p.m.
Teams

Present (Quorum)

Greg Deveau, Operations Supervisor
& OHS Coordinator, Safety & Security
Richard Johnson, Athletics
Pat Mora, Business Office
Ann Myers, SEIU, Library – Co-Chair
James Sanford, Co-Chair
Brian Wilson, AUFA
Aran Silmeryn, SEIU
Marcel Falkenham, Director Facilities
Patrick Difford, Director, Safety & Security
Laura Miller, Chartwells
Kathy Klein, Human Resources
Mike Holmes, AUPAT
Sandra Symonds, AUPAT
Nancy McMullin, Physical Plant

Regrets

Derek Parker, Physical Plant
Teri Gullon, AUFA
Derrick Hines, Chartwells
Eveline DeSchiffart, Acadia Divinity

1. **Call to order** – 1:33 p.m. by Greg Deveau (for Ann Myers, who was secretary for this meeting). James Sanford joined by 1:45 as Co-Chair.
2. **Approval of Minutes** - Minutes deferred for April, May until composed by Ann, James, Greg.
3. **Approval of Agenda** – change to move minutes to New Business. Moved by Rick Johnson, seconded by Sandra Symonds.
4. **Business Arising from Previous Minutes:**
 - **Building managers:** Rich Johnson and Symonds volunteered to review the Building Managers document.
5. **New Business**
 - Discussion on past minutes and their compilation. The Co-Chairs and Greg will compile the minutes for February, April and May for the September meeting. The

June minutes on June 18th were moved by Aran Silmeryn, seconded by Mike Holmes.

- **Naloxone kits** (Greg) – These kits are available to be distributed; there will be 2 for the library. Discussion on training. The pharmacy will provide training with the pickup of first kit.
- **Campus COVID Planning update** – Patrick began by describing the different phases with Phase 1 starting on July 27th (includes ID for building access, rolling out campus plans, etc. Phase 2 starting mid-August, Phase 3 starting mid to late August and Phase 4 in September. An offer has been made to the position of an OHS Nurse – will be a member of JOHSC. The students return to campus will involve their arrival on/off campus, transporting their items, self-quarantine, self-assessment, etc. Building plans will include barrier installations, signage, sanitization installs, supply orders, etc. Greg stated that supply ordering will be centralized and Pat Mora wished to assist. The non-medical masks for staff and faculty will be available from Security on July 27th. Patrick will send an email to all staff and faculty to remind them that masks are available. When building are open, masks will be required. Aran asked about non-reliance of masks wearing and Patrick stated that a code of conduct is being drafted to cover this. The OHS Nurse will begin on August 1st.

6. No ergonomic assessments.

7. Incident report (only one reported and resolved)

8. Summary of Actions and Results Timetable arising from Meeting:

- James, Ann and Greg will meet to update passed minutes.
- Greg will arrange to have Naloxone kits delivered to the Library and Aran will organize training with pharmacy.
- Rich and Sandra will review the Building Managers document.

9. Adjournment – 2:17

10. Next meeting – August 20, 2020 at 1:30. Opportunity to meet the new OL Nurse.