

**ACADIA UNIVERSITY
JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

Draft Minutes

**Meeting May 14th , 2020 – 1:30-2:30 p.m.
Teams**

Present (Quorum)

Greg Deveau, Operations Supervisor
& OHS Coordinator, Safety & Security
Richard Johnson, Athletics
Eveline DeSchiffart, Acadia Divinity
Ann Myers, SEIU, Library – Co-Chair
Eveline DeSchiffart, Acadia Divinity
James Sanford, Co-Chair
Brian Wilson, AUFA
Teri Gullon. AUFA
Aran Silmeryn, SEIU
Derek Parker, Physical Plant
Derrick Hines, Chartwells
Pat Mora, Business Office
Sandra Symonds, AUPAT
Marcel Falkenham, Director Facilities
Patrick Difford, Director, Safety & Security
Laura Miller, Chartwells
Kathy Klein, Human Resources

Regrets

Mike Holmes, AUPAT

1. **Call to order** – 1:30 p.m. by James Sanford.
2. **Approval of Minutes** - February .
3. **Approval of Agenda** –
4. **Business Arising from Previous Minutes:**
 - a. **Building Managers Action Plan** – Greg
 - b. **First Aid Training Update** – Greg.
 - c. **Policy & Website Action** – On Hold
 - d. **Muster Stations Issues** – On hold

- e. **Fit to Learn Fit to Work** – Teri met with the committee (Who???) and there was discussion regarding the draft policy. Teri will send draft to committee to review. Action: Teri will draft the policy with her committee to review and then resend it to JOHSC.
- f. **Working from heights** – on hold
- g. **New crossing lights at University and Main** --On Hold

5. New Business

- **February minutes discussion** – February minutes are not complete due to staff resignation. They will be rebuilt by James, Ann and Greg for the next meeting.
- **Discussion on missing Mar & Apr meetings** – Due to COVID-19 circumstances, could the absence of these meetings be considered acceptable in the overall number of yearly meetings. Greg will contact the provincial department for practice by other institutions.
- **AUPAT/SEIU/AUFA Members** – there was an acceptable level of representations, including alternates on the committee.
- **Elections – Co-chairs & Secretary** – Elections are due in September. There is strategy in the works for a secretary and Ann will fill this duty in the interim.
- **COVID Reopening Discussion** – Greg said working on new normal budget and a new template for a COVID -19 reopening (1st draft) was sent to the Committee. Teri spoke in regards to the labs that there was no definite policy but has ideas.

6. No ergonomic assessments.

7. Incident report (only one reported and resolved)

8. Summary of Actions and Results Timetable arising from Meeting:

- Teri send wording for Fit to Learn to James to help incorporate into Substance Use Policy

9. Adjournment – Approx. 2:30 p.m..

10. Next meeting – June 18, 2020 at 1:30 on Teams. James will send appointment notice.