

# ACADIA UNIVERSITY JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE

## Minutes

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Meeting April 22, 2021– 1:30-2:30 p.m.  
Teams

### Present (Quorum)

Greg Deveau, Operations Supervisor  
& OHS Coordinator, Safety & Security  
Brittany Keddy, Admin Coordinator, Safety  
& Security  
Kathy Klein, Human Resources  
Caroliina Landry, OHS Nurse  
Ann Myers, SEIU, Library – Co-chair  
Derek Parker, Physical Plant  
Brian Wilson, AUFA  
James Sanford, Exec. Director, Student  
Services  
Aran Silmeryn, SEIU  
Eveline DeSchiffart, Acadia Divinity  
Pat Mora, Financial Services  
Teri Gullon, AUFA  
Sandra Symonds, AUPAT  
Michael Holmes, AUPAT  
Patrick Difford, Director, Safety & Security

### Regrets

Laura Miller, Chartwells  
Richard Johnson, Athletics

1. **Call to order** – 1:30 by James Sanford.
2. **Approval of Minutes** – Brian moved; Sandra seconded.
3. **Approval of Agenda** – Teri moved; Aran seconded.

#### 4. **Business Arising from Previous Minutes:**

##### **Covid Updates:**

No cases on campus. 1 student isolating, waiting for results. Mask-free space now in New Bio Lobby, Innovation Pavilion, ability to approve on campus now for future mask-free spaces. We have been approved to get a drive-through vaccine site at Festival Theatre, three days a week. We are keeping the testing clinic at University Club open for the summer.

##### **Working at Height & SHARPS Policy:**

The documents are finished. Wording for SHARPS policy has been re-written to allow exceptions. Both policies can be sent off for formatting and posting. Derek and his team have created a deployment strategy for SHARPS containers. The initial cost is being covered by Facilities Management. (106 containers)

**Mental Health Strategy for Faculty & Staff:**

One of the key highlights will be emphasis on supporting faculty and staff to have information, skill development, and to equip them with the right tools to help and support students dealing with mental health issues. Caroliina put a proposal together to Dale, and he approved a 1.5hr virtual session for all Acadia employees. It will include how to approach someone, how to assist someone, self-care, etc. If we book 3 group sessions, they will give a 5% discount if anyone else on campus is interested. Mental Health First Aid will be targeted per department, 15 person maximum. Details have not been worked out yet.

**Recommendations for Custodial in Residence:**

We will be pursuing this throughout the summer, DSS has provided services throughout this semester. We had an assault on a DSS employee by a student in a residence, who was doing custodial escort. Student staff are no longer permitted to enter this residence.

**JOHSC Website Updates:**

All members have been added to the website.

**First Aid Training Attendance Update:**

1 seat available for May 07 for Emergency First Aid.

**AED Locations & Additions:**

There is a map available on the DSS website with all the AED locations. There are some new AED locations to be added.

**5. New Business:****Central Controlled First Aid Kit Draft Plan:**

The proposal is being developed. The intent is to have 50 units purchased, to be installed in buildings. There are GPS ID tags that would be added to each first aid kit so it can be tracked if it were to go missing. DSS would do monthly inspections. Discussion to be had on how to maintain these kits for departments who may use more/less of the supplies.

**OHS Week May 02-08:**

Greg would like an email drafted from the co-chairs to promote OHS week, health hurdles, EFAP program, and Acorn training opportunities (as shown below). Moved by Teri.

1. Safety First – WHMIS
2. Building Manager Training
3. Acadia Workplace Violence

**Regulations Amending the Hazardous Products Regulations and Order Amending Schedule 2 to the Hazardous Products Act (Update):**

It will not be that huge of a change. WHMIS is the standard training scope in Canada. In 2015, there was a move to try to adapt to the GHS (globally harmonized system). It is the same principles, with the focus being on training. They want to take what we have and update it with the newest version of the GHS. The training will have to be updated slightly, some of the headings have changed. There will be no major changes to the labelling.

**6. Incident Reports:**

We had an assault on a DSS employee by a student in a residence, who was doing custodial escort. Student staff are no longer permitted to enter this residence.

**Summary of Actions and Results Timetable arising from Meeting:**

- James to send SHARPs and Working at Heights policies off for formatting and posting.
- Greg to continue developing proposal for Central Controlled First Aid Kit.
- Greg will draft an email from the co-chairs for OHS week.

**7. Adjournment** – Adjourned by Ann Myers at 2:17pm.

**8. Next meeting** – Next meeting on May 27, 2021 at 1:30pm.