

**ACADIA UNIVERSITY**  
**JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**  
**Minutes**

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**Meeting November 25, 2021 – 1:30-2:30 p.m.**

**Teams**

**Present**

Melanie Coleman, Admin Coordinator, Safety & Security  
Eveline DeSchiffart, Acadia Divinity  
Greg Deveau, Operations Supervisor & OHS Coordinator, Safety & Security  
Patrick Difford, Director, Safety & Security  
Richard Johnson, Athletics  
Kathy Klein, Human Resources  
Caroliina Landry, OHS Nurse  
Laura Miller, Chartwells  
Pat Mora, Financial Services  
Ann Myers, SEIU, Library – Co-chair  
Derek Parker, Physical Plant  
James Sanford, Exec. Director, Student Services  
Aran Silmeryn, SEIU  
Sandra Symonds, AUPAT  
Brian Wilson, AUFA  
Vlad Zamlynny, AUFA

**Regrets**

Marcel Falkenham, Director of Facilities  
Bertrand Gloeckner, Physical Plant  
Teri Gullon, AUFA  
Michael Holmes, AUPAT  
Nancy McMullin, Ops Manager, Physical Plant

1. **Call to order** by James Sanford at 1:32 PM.
2. **Approval of minutes** – motion to approve by Ann Myers, seconded by Aran Silmeryn.
3. **Approval of agenda** – Brian Wilson requested to add scent policy to New Business. Agenda approved by Brian Wilson, seconded by Aran Silmeryn.
4. **Business arising from previous minutes**
  - a. COVID Updates
    - i. On-campus flu clinics are doing well! So far 795 doses have been administered. Another clinic is scheduled for December 3, which will bring us up to approximately 840 total for the year- an increase from previous years!
    - ii. Average 1,200-1,300 rapid tests a week, with travel testing now up and running (clinic times developed according to campus survey). A list is available by request, but these will also be posted online shortly.
    - iii. One positive COVID case off campus, no on-campus exposure. Student doing fine and recuperating.
    - iv. If a student does test positive is a notice sent out? Only if there is any on-campus exposures/interactions.
    - v. Positive COVID test prank: a “positive” rapid test was found in the lobby of Tower. The area was cleaned as per protocols. When Caroliina received a picture of the test, she noticed it was an odd

colour. Apparently, there is a prank circulating online showing you how to use soda or juice to create a positive rapid test. Caroliina used orange juice to re-create the prank and got a very similar tinge on her test. It's a very obvious fake- the colour is different from a true positive test. No clues to the identity of the culprit unfortunately- the individual did not appear on camera.

- vi. Though Acadia is still closed to the general public, more groups are arriving on campus. Each event is addressed on a case-by-case basis. If you are interested in submitting something within your professional groups, always send it in for approval- worst you can get is no.
  - vii. Mask policy still in effect, no COVID capacity limits (only room limits as per fire protocols) and no directional signage. Still enforcing 2m distancing.
  - viii. Zero cases on the campus proper! We are doing the right stuff- great communication and keeping campus safe. Chartwells keeping in touch with OHS and Athletics working hard to keep people flowing safely.
- b. Safe Space Policy (Draft)
- i. There were no additional submissions or updates to the policy.
  - ii. Motion to recommend the "Building Evacuation Safe Space Policy" to senior administration: approved by Aran Silmeryn, seconded by Rich Johnson.
  - iii. When debriefing all staff on the document, please ensure wardens understand that when they are asked to remain with a person it is not at the cost of their own safety.

## **5. New Business**

- a. Emergency response/emergency preparedness
- i. James Sanford and Patrick Difford have started the process to see what resources we need to build an EOC operating center. and what assistance we can provide building managers so they know how to prepare for the worst case.
  - ii. The most prevalent one tends to be power outages/storms, anything that impacts core campus operations. The group would like to bring their findings back to the committee group for feedback/direction.
  - iii. Involving Kings REMO (Regional Emergency Management Organization) could be a good partnership/resource to tap into.
  - iv. Going to pull folks into the conversation (like Rich) and keep it on the agenda for future meetings.
- b. Scent policy:
- i. Brian Wilson was approached by a faculty member in the School of Business who is strongly affected by someone wearing scents. She expressed concern that the Scent policy is not enforced and not enough information exists to inform students about the policy. The professor approached Brian and asked if she could make it a project for their marketing class to share campus wide.
  - ii. The idea was very well received by the committee. If successful, there is the potential to partner up and launch other campaigns for OHS.

- iii. Brian will let her know- there was discussion to keep the JOHSC committee in the loop as the project goes on. James offered to visit the class and get in touch with the faculty member.
- iv. The goal should be education and awareness, not enforcement.
- v. In a similar vein, there was a question regarding waste management education. There is a workshop for international students and students living in residence- Jodie Noiles also launches campaigns. In some cases students are interested but not afforded the tools by their landlord to do proper sorting or waste management. James will bring this up when meeting with the professor for awareness on other campaigns if whole class doesn't want to be involved in the same policy.

6. **Incidents reports** – N/A

7. **Summary of Actions and Results**

- a. James Sanford, Patrick Difford and Greg Deveau moving forward on emergency preparedness revision, working with Rich Johnson.
- b. Brian Wilson following up with School of Business professor regarding their scent policy marketing project, keeping James Sanford in the loop for potential involvement.
- c. James will bring the approved Safe Space Policy to the VP Admin for final approval.

8. **Meeting adjourned** by James Sanford at 2:10 PM. Next meeting scheduled for December 9.