1. **Call to order** – by James Sanford at 1:33 PM.

2. **Approval of minutes** – Motion to approve by Sandra Symonds, seconded by Nancy McMullin.

3. **Approval of agenda** – Caroliina Landry requested to add the on-campus clinics to the agenda. Approved by Aran Silmeryn, seconded by Mike Holmes.

4. **Business arising from previous minutes**
   a. **COVID Updates**
      - 62 vaccinations administered at the most recent on-campus clinic. From the four on-campus clinics, there has been a total of 191 vaccinations.
      - 3 on-campus flu clinics scheduled for November (starting Nov 1) with 300-400 doses each day. Caroliina Landry is hoping to set up online registration. Last clinic scheduled will be open to employee’s family members.
      - Rapid test clinics: still have 2 every week, doing take home tests again.
      - On a regular week with no holidays, Caroliina reported an average of 1500 tests per week between all on-campus clinics and rapid tests.
• Mandated vaccines for certain sectors working with vulnerable population (students working their practicum, for example). By end of today students need to take vulnerable population pledge. If not vaccinated they can apply for medical exemption or can have accommodations through their programs. (This does not prevent them from finishing their program, it is only a workaround to find ways they aren’t interacting with the public).

• Also developing a pledge for the School of Music allowing ensembles to rehearse in close proximity without masks to get best benefit out of their program. Musicians would provide proof of vaccination or do a rapid test prior to their rehearsal or performance. If they cannot comply, they will have to keep their mask on and maintain 2m distance from everyone else. This keeps the students safe in addition to the community members that also participate in the ensembles.

b. Safe Space Policy
• Deferred to November’s meeting to provide members with more time to review the document.

c. Fire drills
• Residences fire drills completed, working on academic buildings now. Library plans to conduct a drill in the spring.

d. Fire in Elliott Hall
• No further updates or actions from Safety and Security or the Chemistry Department. Rich Johnson is looking into scheduling visits and walk-thoughts with the fire department. Any information we can provide to responders regarding the spaces they may be going into is helpful.

There was a brief discussion on emergency planning (“tabletop”) exercises and overall agreement it was something to focus on in the future, since Emergency Management Coordinators have frequently discussed it over the years. We will schedule a discussion on emergency plan and structure. for the next JOHSC meeting.

e. Mask updates
• Mask will be staying until December/end of the semester. The university will continue to follow provincial guidelines as long as masks are mandatory. However, study space policies need to be updated.

5. New Business:
• It was brought to the committee’s attention that the cutlery in Wheelock Dining Hall was no longer wrapped and whether this was a point of concern. Laura Miller explained this was switched when the province moved into Phase 5: cutlery is placed in the holder handles up, according to the guidelines. Staff are encouraging students to use hand sanitizer and they are no longer handing out every item. The biggest motivation for the change came from students: Dining Hall received lots of complaints and an overall negative response regarding sustainability and unnecessary plastic waste. Staff are sanitizing stations every half hour, going above the recommended provincial standards.
6. **Incidents reports**
   a. Currently investigating a potential workplace violent incident.

7. **Summary of Actions and Results**
   - Melanie Coleman will re-circulate document after the meeting for additional feedback to present at the November meeting.
   - JOSCH will recommend actions for emergency plan recommendations (James/Patrick/Greg will meet to discuss in advance of November’s meeting)
     **For next agenda: discussion re: emergency response/emergency preparedness**
   - Rich Johnson will continue to work with the fire department scheduling walk-throughs.

8. **Adjournment** – at 1:58 PM by James Sanford. Next meeting proposed for November 25th.