

ACADIA UNIVERSITY JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE

Minutes

Meeting June 22, 2022 – 11:00-12:00 p.m.

Teams

Present

Kathleen Barkhouse (for Derek Parker)
Melanie Coleman, Admin Coordinator, Safety & Security
Brett Ells (for Laura Miller)
Amitabh Jha, AUFA
Pat Mora, Financial Services
Ann Myers, SEIU, Library – Co-chair
James Sanford, Exec. Director, Student Services
Aran Silmeryn, SEIU

Regrets

Jo-lene Burton-Kehoe, AUPAT
Eveline DeSchiffart, Acadia Divinity
Greg Deveau, Operations Supervisor & OHS Coordinator, Safety & Security
Patrick Difford, Director, Safety & Security
Marcel Falkenham, Director, Facilities Management
Bertrand Gloeckner, Physical Plant
Richard Johnson, Athletics
Kathy Klein, Human Resources
Nancy McMullin, Physical Plant
Laura Miller, Chartwells
Derek Parker, Physical Plant
Sandra Symonds, AUPAT
Brian Wilson, AUFA

1. **Call to order** by James Sanford at 11:02 AM.
2. **Approval of minutes** – deferred as quorum was not met.
3. **Approval of agenda** – N/A
4. **Business arising from previous minutes:**
 - a. Phys Plant safety/well being concerns - Excessive Residence Damages Cutten/Dennis
 - i. Agenda item was opened again so folks absent from the previous meeting could share their comments.
 - ii. How were things left with the recommendations? No one has heard from the VP, and unfortunately Greg and Patrick were unavailable to report on where things currently stand. James will follow up with Senior Administration.
 - iii. Pat Mora asked to be involved with the proposed JOHSC sub-committee from a risk management perspective.
 - b. Working from Heights policy updates
 - i. Committee was wondering how things went with Stage Prophets, since they were the first groups to use FTB since the policy change.
 - ii. No further updates.
 - c. Chemical Waste management
 - i. Deferred, no updates at this time.

- d. Drone Policy
 - i. Pat Mora clarified the drone policy has not been finalized. Her team is still developing the policy to factor in the diverse requirements and risks for all stakeholders involved (staff, off-campus/general public, students, and faculty).
- e. First aid training/new protocols
 - i. Deferred, no updates at this time.

5. New Business

- a. Therapy dogs/"Exam stress relief" animal visits
 - i. The library approached Pat Mora to discuss bringing dogs on campus for exams and realized there was no formal policy in place. There are specific requirements and licenses to bring "therapy" dogs on campus, to ensure they are properly trained and socialized for these events. Determined it was a good idea to create a policy to guarantee the safety of the students, staff, and animals.
 - ii. Advised to connect with Erica McGill and Marissa MacIsaac, as they were both were involved with developing the policies and procedures for emotional support animals in residence.
 - iii. What about animals other than dogs that are brought in for these stress relief activities, such as piglets? Agreed it should be included in the policy since they do not provide the same risks as a dog.

6. **Incident reports:** nothing of note to report.

7. Summary of Actions and Results Timetable arising from this meeting

- a. James Sanford will follow up with senior admin/VPs regarding recommendations of the violence in the workplace assessment.
- b. Pat Mora will continue to develop the Drone policy to encompass all stakeholders.
- c. Pat Mora will develop a policy for "exam stress relief" therapy animal visits on campus.

Next meeting: Tentatively scheduled for 1:30 PM on **Thursday, August 25.**

8. Adjournment by James Sanford at 11:21 AM.