

ACADIA UNIVERSITY JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE

Minutes

Meeting November 26, 2020 – 1:30-2:30 p.m.
Teams

Present (Quorum)

Greg Deveau, Operations Supervisor
& OHS Coordinator, Safety & Security
Brittany Keddy, Admin Coordinator, Safety
& Security
Sandra Symonds, AUPAT
Kathy Klein, Human Resources
Laura Miller, Chartwells
Caroliina Landry, OHS Nurse
Teri Gullon, AUFA
Eveline DeSchiffart, Acadia Divinity
Ann Myers, SEIU, Library – Co-chair
Richard Johnson, Athletics
Derek Parker, Physical Plant
Brian Wilson, AUFA
Michael Holmes, AUPAT
Patrick Difford, Director, Safety & Security
James Sanford,
Pat Mora,

Regrets

Aran Silmeryn, SEIU

1. **Call to order** – 1:33 p.m. by Ann Myers.
2. **Approval of Minutes** - Minutes for October presented and moved by Brian Wilson, Seconded by Rich Johnson.
3. **Approval of Agenda** – Agenda presented and approved by Rich Johnson, seconded by Terri Gullon.
4. **Business Arising from Previous Minutes:**

COVID Updates:

Caroliina says many people on campus and off campus isolating due to Halifax cases. Asymptomatic clinic happening some point in Wolfville within the next couple days. Contact DSS immediately if you hear of anyone who may have been in contact with positive cases.

Study locations have been broadened. SUB main floor, Michener lounge, Fountain Commons, KCIC. Intent of study places are for students to do individual studying. They can stagger as a group but must be distanced as possible. Masks can be removed while sitting. We did not have the required resources to use the library as a mask free space.

Employee Orientation to Campus:

Powerpoint was summarized by Caroliina. What COVID-19 is, how it is spread, how to use PPE, hand washing, contact tracing boxes, safety measures, what is expected from staff and students. Powerpoint to be updated with COVID app information.

SHARPS Policy Update:

Policy was moved last meeting. Intent is for the co-chairs to forward to Chris.

Working at Height:

- Theatre audit done at both theatres at Denton. Our theatre catwalks are closed until inspection is done but main levels can be used.
Safety audit done of Denton Hall: Entry way light is a tripping hazard, going across a black stage. Band Shells tend to fall over, policy or safety management plan to move them. Ladders for catwalks are secure. Risers are deteriorating and need to be replaced. Light booth will have limited access. Front stage elevator being used, due for safety inspection, locked out and level with stage
- Lower Denton: handrails and lighting added, front stage entire room is black, added lights on stairs and will be putting in handrails. Balcony behind performance area sections of missing guard rails were fixed. Everything that needed immediate action was fixed.
Festival Theatre: Catwalks closed; two inspections have been done. Room by room inspection done and 100% compliant.

5. New Business**New Wellness program:**

Caroliina started new initiative. 'Employee Health Hurdles' hoping to do it weekly. The basis will be to ask staff if they are interested and if interested then to read the attachment about stress. Every week it would be a different topic. Will be email originally but would like to have a webpage about it so staff can review previous months. James suggests a conversation with HR with Ann to see if it could be a weekly resource that could be sent out. Caroliina needs to know what site to put it on.

New Policy review for Health Clinic:

Caroliina noticed one day that the secretary wasn't in the front and the doctor was seeing students one-on-one which doesn't seem 'kosher'. She created a policy because of this within the Student Health Care Violence Prevention policy. This would work to have coverage if there is awareness when the secretary is not there. Review with a sub-committee to see if there is feasibility to create a policy. James says we need to look at this as a campus overall and see what the working alone policy is right now. It would be protection on both sides, for the healthcare worker and also the student., A small sub-committee to get together and investigate the working alone policy based on the health clinic report to see if a policy/plan need to be introduced. Brian and Sandra to assist Caroliina by Jan 2021. Motion moved by Rich, seconded by Brian.

Discussion of Disinfecting:

Deferred to next meeting.

Winter Semester:

108 new students next semester, 70 students will be isolating. Plan is being developed for cleaning, food delivery, etc.

6. Incident Reports:

No official incident reports but several students currently in isolation. DSS calls them everyday at 2pm and talk to them to assess their needs. Res Life, Sodexo, OHS nurse are all in the know.

7. Summary of Actions and Results Timetable arising from Meeting:

- Co-chairs to speak to Chris for approval of SHARPS Policy Update.
- James and Ann to talk to HR to see if Employee Health Hurdles could be a sent-out resource.
- sub-committee to investigate the working alone policy based on the health clinic report to see if a policy/plan need to be introduced. Brian and Sandra to assist Caroliina by Jan 2021.

8. Adjournment – Adjourned by Ann Myers at 2:41pm.

9. Next meeting – Next meeting December 10th at 1:30pm.