

**ACADIA UNIVERSITY
JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

Minutes

**Meeting October 22, 2020 – 1:30-2:30 p.m.
Teams**

Present (Quorum)

Greg Deveau, Operations Supervisor
& OHS Coordinator, Safety & Security
Brittany Keddy, Admin Coordinator, Safety
& Security
Sandra Symonds, AUPAT
Kathy Klein, Human Resources
Laura Miller, Chartwells
Caroliina Landry, OHS Nurse
Teri Gullon, AUFA
Eveline DeSchiffart, Acadia Divinity
Ann Myers, SEIU, Library – Co-chair
Richard Johnson, Athletics
Derek Parker, Physical Plant
Brian Wilson, AUFA
Aran Silmeryn, SEIU
James Sanford, Co-Chair

Regrets

1. **Call to order** – 1:32 p.m. by Ann Myers.
2. **Approval of Minutes** - Minutes for September presented. Aran stated, ‘we are not in a position to discourage eating in the library, there are 3 vending machines.’ Changed to say ‘removal of mask is permitted while eating or drinking but it should not be abused. Staff should be aware of possibility of it being abused.’ Moved by Aran, seconded by Brian.
3. **Approval of Agenda** – Agenda presented and approved. Moved by Brian, Seconded by Aran.
4. **Business Arising from Previous Minutes:**
 - **COVID Updates:**

There is nobody in isolation anymore, no updates on COVID. Caroliina says the education preparedness module is at 3399 completed, with some ghost students that we have not heard anything about. Greg says JOHSC committee, please be vigilant about COVID fatigue. Brian says folks are ignoring signage and forgetting to put masks on. Continue to bring protocols to light with co-workers. Ann states students are not tapping when entering buildings, potentially due to improper signage. Maybe move signage to

face all directions? Continue to preach 'tap, wash your hands, wear your mask.' Signage can only do so much; we need to talk to people.

Greg and James task: Communicate to VPs on strategy to engage chain of command on COVID awareness.

James suggests auditing in a passive way, mark down when people are not wearing masks to gather data to create a message to say that it is slipping. Level of response and support. Talk to VPs to create a group to do this? Within COVID leadership, identifying small group to come up with a proposal. James is interested in being involved, Caroliina could do lead role. Rich and Aran will help.

Motion to create sub-committee to do campus compliance with COVID moved by Brian, Rich to second. Motion to end mid-November.

- **SHARPS Policy review and next steps:**

The intent is for the team to move the policy forward from the committee to the VP level to get moved to a policy. If there are any questions, Caroliina is our main point of contact. **Motion to go to next level for approval moved by Teri, seconded by Sandra.**

- **Working at Height Discussion:**

Caroliina contacted everyone such as Suzanne, Nicole, Christienne, and got a list of everyone that they had for contractors and got all the information. Started putting together a document but does not know the technicalities however did a lot of work on the policy but it is not done yet. She did a tour of the catwalks and took pictures. Denton: lack of railings, stairs, toe-kicks. Festival Theatre: many dark areas, narrow catwalks, many wires to trip on, no safety equipment to change gels, bolts sticking out of floor. UHall: doors tied open but should be locked. Greg asks does everyone else feel unsafe? Should we put a stop use? Derek says we are missing a comprehensive campus-wide safety plan for theatres, huge liability risk. There are no catwalks in the AAC, and the only roof access is by employees. Caroliina says the students only use the catwalks in Lower Denton. Make an audit a priority in the upcoming weeks before second semester. Greg says advise building manager that they are closed until a safety audit is completed or they clean up. **Motion for Safety Audit, moved by Rich and seconded by Aran.**

5. New Business

- **Flu Shot Clinic:**

Posters up all over campus. Oct 28, Nov 5 9:30-4:30. Register online and it will email when you can book a time.

- **Patterson Hot Water:**

There was an issue with hot water, resolved by Physical Plant. Matter is closed.

- **Increase of off-campus members on campus:**

Wolfville Children's Centre, young people coming on campus with parents picking them up. The public is being welcomed back at the AAC. We are still a closed campus, but these are sanctioned.

6. Incident Report:

University Hall – student tripped on mats, shared with Pat Mora and Sodexo. Incident resolved.

7. Summary of Actions and Results Timetable arising from Meeting:

Motion to create sub-committee to do campus compliance with COVID – Caroliina leading, James, Rich and Aran involved.

Motion to go to next level with sharps policy for approval by VP – Caroliina

Motion for Safety Audit for all theatre spaces.

8. Adjournment –Brian Wilson adjourned at 2:31pm.

9. Next meeting –November 26, 2020 1:30.