

How to Apply for a Post Graduation Work Permit

November 26, 2020

IMPORTANT: The information in this presentation is accurate as of the date of the presentation. Policies & programs are subject to change. For the latest updates, please consult www.cic.gc.ca



Agenda

- Welcome and Introductions
- Eligibility/Validity/Travel
- When to Apply
- Required Documents and Form(s)
- How to Apply Online & Navigate Online System
- Completing the IMM 5710
- Processing time/Waiting
- Travel & PGWP
- Q & A

When to Apply

- Applicants are **strongly recommended** to apply for a PGWP within **90 days of completing program requirements** while their study permit is valid-which ever comes first.

✓ Ability to work after submission 😊

OR

- Apply within 180 days, but if you apply in Canada you must change status to “visitor” before 90 days after completing your program.

✓ No ability to work after submission 😞

Eligibility/Validity/Travel

IRCC Post-Graduation Work Permit Program (PGWPP) Website

- validity and application
- eligibility requirements
- eligible programs and institutions
- applicants and travel

Form(s) and Support Documents

Supporting documents

- **Academic Completion/Degree Requirements Met letter**
- **Transcripts/Academic Record**
Office of the Registrar
- **digital photo** (420x540 pixels)
- **passport** (only pages with stamps, visas, photos, include study permit)
- **IMM 5710** (requires Adobe Acrobat Reader)
- **Other**-i.e. Medical Exam (if necessary)

Each document must be 4MB or less. Once you have all the documents ready, you should save them electronically as a pdf, jpeg or word doc.

How To Apply Online

- **Step 1:** Log into your **IRCC /MyCIC account** through GCKey or Sign-in partner
- **Step 2:** Click on '**Apply to come to Canada**'
- You will be asked to enter a Personal Reference Code.
- If you do not already have a code, go to the section, "I do not have a Personal Reference Code" and click on ***Visitor visa, study and/or work permit.***



Complete Online Questionnaire

Online Questionnaire



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 Start Again

 Print

 Help

Find out if you're eligible to apply

What would you like to do in Canada? *(required)* 


Please make a selection



How long are you planning to stay in Canada? *(required)*


Please make a selection



Select the code that matches the one on your passport. *(required)* 

Please make a selection



What is your current country/territory of residence? If you are presently in Canada, you should select Canada. *(required)* 

Please make a selection



Your Results

Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

Post-Graduate Work Permit - in Canada

You may be eligible to work in Canada with a post-graduation work permit.

Continue



Exit Questionnaire

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

Personal Checklist

Application Form(s)

Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710)

Supporting Documents

Recent Education Transcript ?

Completion of Studies Letter ?

Passport ?

Proof of upfront medical exam ?

Digital photo ?

Request for Medical Exam ?

Fees

Fees

Application	Quantity	Price (CAD) per unit	Total (CAD)
Work Permit	1	\$155	\$155
Open Work Permit Holder Fee	1	\$100	\$100

How To Apply Online

- **Step 3:** Fill in the online application form and gather supporting documentation

Complete IMM5710

- ✓ **Academic Completion/Degree Requirements Met letter** - Registrar
- ✓ **Transcripts**- Registrar
- ✓ **digital photo** (420x540 pixels)
- ✓ **passport** (only pages with stamps, visas, photos, study permit)
- ✓ **Other Medical Information** (if applicable)

IMM 5710 Form

Certified by Immigration, Refugees and Citizenship Canada, Immigration, Réfugiés et Citoyenneté Canada, certificate issued by Entrust Class 3 Client CA - SHA256. Please fill out the following form. You can save data typed into this form.

Signature Panel

Highlight Existing Field



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PROTECTED WHEN COMPLETED - B

PAGE 1 OF 5

APPLICATION TO CHANGE CONDITIONS, EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER

If you need more space for any section, print out an additional page containing the appropriate section, complete and submit it with your application.

Validate

Clear Form

1 UCI 999999	2 * I want service in English	OFFICE USE ONLY Validated
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3 I am applying for one or more of the following: <input type="checkbox"/> * Apply for a work permit with the same employer <input type="checkbox"/> * Restore my status as a worker <input checked="" type="checkbox"/> * Apply for a work permit for the first time or with a new employer <input type="checkbox"/> * Get a new temporary resident permit (for inadmissible applicants only)

PERSONAL DETAILS

1 Full name * Family name (as shown on your passport or travel document)	Given name(s) (as shown on your passport or travel document)
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2 a) Have you ever used any other name (e.g. Nickname, maiden name, alias, etc.)?	<input type="checkbox"/> * No	<input type="checkbox"/> * Yes
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How To Apply Online

- **Step 4: Upload Document, Form(s) and Transmit**

Digital signature = security answer

- Save or print your confirmation of successful transmission for your records.

Important Information

- After you submit your application, IRCC may contact you for additional documents. If you are contacted, make an appointment with an International Centre advisor (international@acadiau.ca) to ensure you respond accurately and punctually to the IRCC request.

Processing Time

- Up to 4-5 months (*inconsistent processing time*)
- IRCC processing times url site
<https://www.canada.ca/en/immigration-refugees-citizenship/services/application/check-processing-times.html>

* Select an application type: **(required)**

Temporary residence (visiting, studying, working)

* Which temporary residence application? **(required)**

Work permit from inside Canada (initial and extension)

About Post-Graduation Work Permit

- Post-graduation work permits are exempt from Labour Market Impact Assessments (LMIA). They are considered open. With a post-graduation work permit, as with all open work permits, graduates can
 - work full time
 - work part time
 - be self-employed

Travel & PGWP: Before and After COVID-19

BEFORE

Travel before a decision is made on a post-graduation work permit application

- Post-graduation work permit applicants who leave and seek to re-enter Canada before a decision is made on their application must be in possession of either a valid TRV (Visitor Visa) or eTA
- Applicants may also work in Canada while waiting for a decision on their post-graduation work permit application.

Travel & PGWP: Before and After COVID-19

- **After (temporary measure)**
- Post-graduation work permit applicants who leave and seek to re-enter Canada before a decision is made on their application will not be allowed entry *
- Post graduation permit holders (workers) who leave and seek to re-enter Canada must have valid PGWP, Temporary Resident Visa/eTA, and an employment letter or job offer letter to re-enter Canada

**Study Permit becomes invalid after 90 days*

How to Contact IRCC

- WebForm (outside Canada)
- WebForm (inside Canada)
- IRCC Call Centre (1-888-242-2100), from within Canada only, Monday to Friday, 8am to 4pm local time, except for statutory holidays). To speak to an agent, navigate through the automated messages by pressing 3-4-1-0.

THANK YOU

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Questions & Answers

