



RESIDENCE HALL GUEST REGISTRATION FORM

If you are having an overnight guest who is not an Acadia Student this form must be read, completed and returned to your RA/SRA before, or, as soon as your guest arrives.

You should be aware that:

1. You assume complete responsibility for the guest's behaviour while they are in the residences, including any violation of law, university or house policy, or property damage.
2. Your roommate/suitemate(s) (if applicable) must agree to your having the guest and sign the registration form indicating agreement.
3. Guests may not stay longer than THREE CONSECUTIVE NIGHTS without permission from the Department of Residence Life.
4. Guests are not permitted to stay in the residence hall lounges, recreation rooms, or other public areas of the campus. They must stay within the host resident's room.
5. Any violation of the aforementioned provisions, will result in your guest's removal from residence.

Resident's Name: _____ Building House: _____ Room: _____

Guest's Name: _____

Emergency Contact Info: (Name) _____ (Phone) _____

Dates of Stay: _____

Maximum of Three Consecutive Days

Roommate/Suitemate(s):

I am agreeable to the above named person being a guest in the room on the night(s) indicated.

Roommate/Suitemate's Printed Name(s): _____

Roommate/Suitemate's Signature(s): _____

PLEASE FILL OUT AND RETURN COMPLETED FORM TO YOUR RA/SRA

Guest Copy

Resident's Name: _____ Building House: _____ Room: _____

Guest's Name: _____

Dates of Stay: _____

Maximum of Three Consecutive Days

RA/SRA Printed Name: _____ RA/SRA Signature: _____

Date: _____